



Close Merchant Account Request Form

Fax Completed Request to Customer Service:

818-597-7083

If you have any questions, please call Merchant Services at 800-589-8200

Merchant Name: _____
Merchant Number: _____

<p><i>Reason for Closure</i></p> <p><input type="checkbox"/> Do Not Need Credit Card Services</p> <p><input type="checkbox"/> Business Closure / Out of Business</p> <p><input type="checkbox"/> New Business Ownership</p> <p><input type="checkbox"/> Choose Alternate Credit Card Processor</p> <p><input type="checkbox"/> Other: _____</p>

Signature of Authorized Merchant Principal _____ Date _____

Note: Change request will not be completed unless the merchant completes all pertinent information above and signature is verified by BankCard USA personnel. Thank you for your cooperation.

IMPORTANT: If you accept Amex (800-528-5200) or Discover (800-347-2000), please contact them directly to cancel your account. Authorize.Net Merchants: Please contact Authorize.Net at 877-447-3938 directly to cancel your online account.